

Using the ORA Research Training Learning Library

This job aid provides step-by-step instructions for accessing and using filters in the ORA Research Training Learning Library. It is designed to help users efficiently locate targeted training content by applying and managing topic-specific filters.

1. Navigate to the ORA Research Training Learning Library

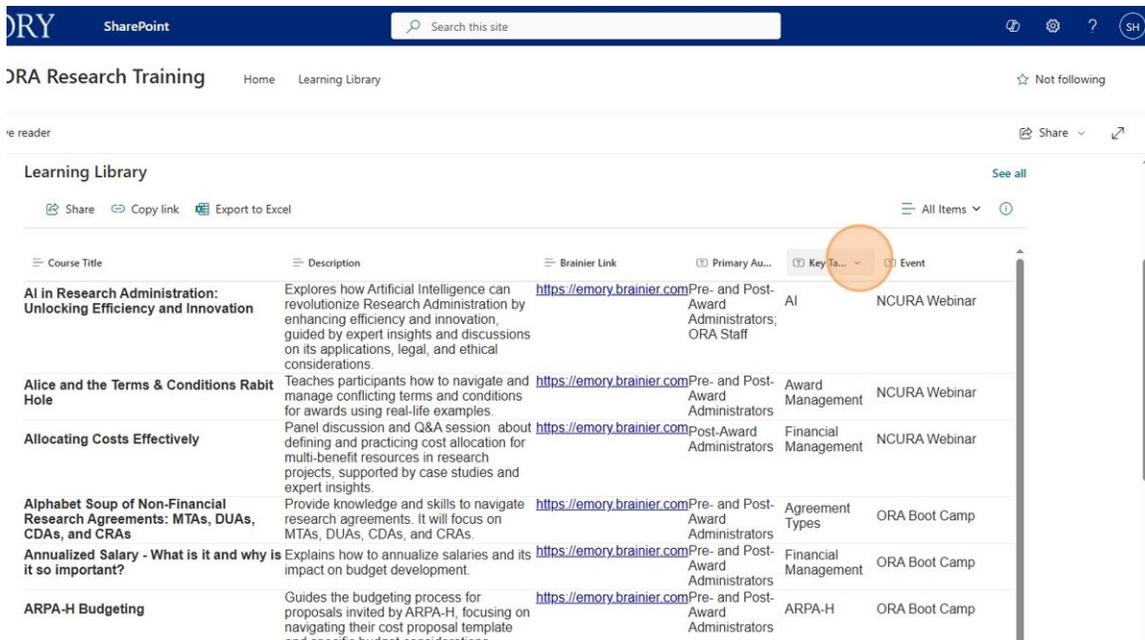
- Open your web browser and go to:
<https://emory.sharepoint.com/sites/ORAResearchTraining/SitePages/ORA-SOT-On-Demand-Learning-Library.aspx>
- Make sure you are signed in with your Emory credentials if prompted.

Course Title	Description	Brainier Link	Primary Audi...	Key Tags	Event
AI in Research Administration: Unlocking Efficiency and Innovation	Explores how Artificial Intelligence can revolutionize Research Administration by enhancing efficiency and innovation, guided by expert insights and discussions on its applications, legal, and ethical considerations.	https://emory.brainier.com	Pre- and Post-Award Administrators; ORA Staff	AI	NCURA Webinar
Alice and the Terms & Conditions Rabbit Hole	Teaches participants how to navigate and manage conflicting terms and conditions for awards using real-life examples.	https://emory.brainier.com	Pre- and Post-Award Administrators	Award Management	NCURA Webinar

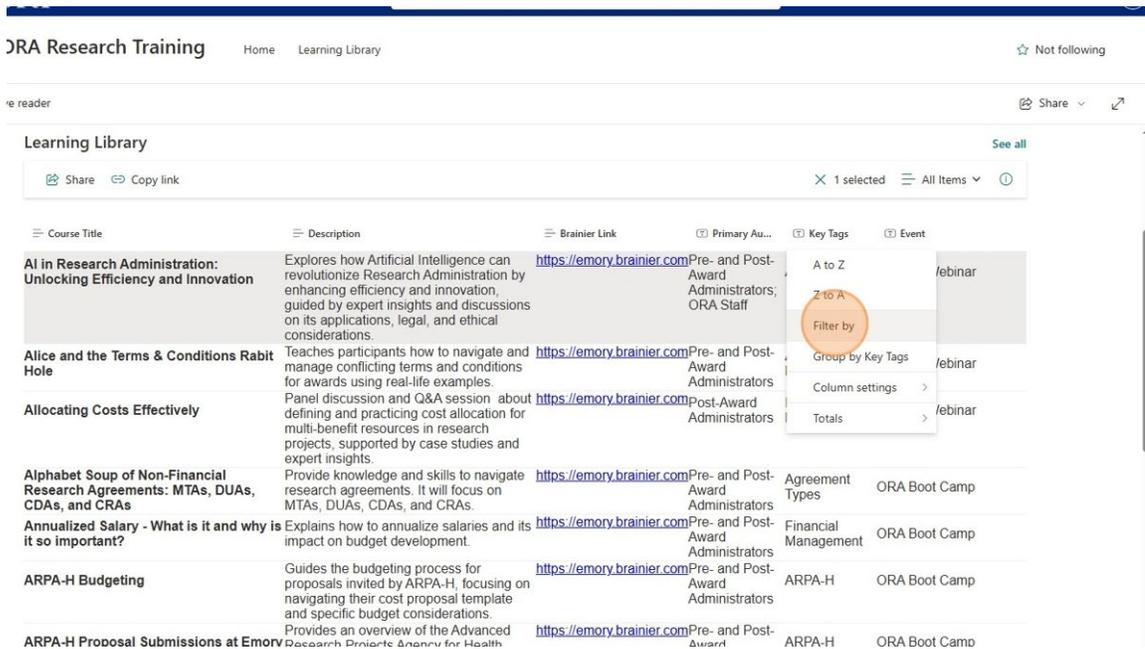
2. Adjust Column Display: Click on each section header to adjust the column widths.

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3. Filter: Click on the dropdown feature to the right side of the “Key Tags,” “Event,” and “Audience” columns.



4. Display Filter Fields: Select “Filter by” to display fields.



5. Check the **fields you would like to see displayed** such as, “AI,” “Award Management, SBIR/STTR,” and “Financial Management, Award Management.”

The screenshot shows a SharePoint page titled 'DRA Research Training' with a 'Learning Library' section. A table lists various courses with columns for Course Title, Description, Brainier Link, Primary Audience, and Key Tags. A sidebar on the right, titled 'Filter by Key Tags', contains a search box and a list of checkboxes for various tags. The 'AI' tag is highlighted with an orange circle, indicating it has been selected.

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AI in Research Administration: Unlocking Efficiency and Innovation	Explores how Artificial Intelligence can revolutionize Research Administration by enhancing efficiency and innovation, guided by expert insights and discussions on its applications, legal, and ethical considerations.	https://emory.brainier.com	Pre- and Post-Award Administrators; ORA Staff	AI
Alice and the Terms & Conditions Rabbit Hole	Teaches participants how to navigate and manage conflicting terms and conditions for awards using real-life examples.	https://emory.brainier.com	Pre- and Post-Award Administrators	Award Management
Allocating Costs Effectively	Panel discussion and Q&A session about defining and practicing cost allocation for multi-benefit resources in research projects, supported by case studies and expert insights.	https://emory.brainier.com	Post-Award Administrators	Financial Management
Alphabet Soup of Non-Financial Research Agreements: MTAs, DUAs, CDAs, and CRAs	Provide knowledge and skills to navigate research agreements. It will focus on MTAs, DUAs, CDAs, and CRAs.	https://emory.brainier.com	Pre- and Post-Award Administrators	Agreement Types
Annualized Salary - What is it and why is it so important?	Explains how to annualize salaries and its impact on budget development.	https://emory.brainier.com	Pre- and Post-Award Administrators	Financial Management
ARPA-H Budgeting	Guides the budgeting process for proposals invited by ARPA-H, focusing on navigating their cost proposal template and specific budget considerations.	https://emory.brainier.com	Pre- and Post-Award Administrators	ARPA-H

6. Click "Apply" to apply the selected filters.

This screenshot shows the same SharePoint page as above, but with more filters selected in the 'Filter by Key Tags' sidebar. The 'AI', 'Award Management, SBIR/STTR', and 'Financial Management, Award Management' tags are now checked. The 'Apply' button at the bottom of the sidebar is highlighted with an orange circle, indicating it should be clicked to apply the filters.

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Annualized Salary - What is it and why is it so important?	Explains how to annualize salaries and its impact on budget development.	https://emory.brainier.com	Pre- and Post-Award Administrators	Financial Management
ARPA-H Budgeting	Guides the budgeting process for proposals invited by ARPA-H, focusing on navigating their cost proposal template and specific budget considerations.	https://emory.brainier.com	Pre- and Post-Award Administrators	ARPA-H
ARPA-H Proposal Submissions at Emory	Provides an overview of the Advanced Research Projects Agency for Health (ARPA-H), detailing its solicitation process, Emory investigator and administrator roles, and requirements for timeline, awards, budget, and submissions.	https://emory.brainier.com	Pre- and Post-Award Administrators	ARPA-H
Asking Ourselves the Right Questions to Panel discussion on effective decision-		https://emory.brainier.com	Pre- and Post-	Professional

7. **Clear Filters:** To remove the filters, repeat steps 3 and 4. Uncheck individual items or select "Clear all."

Learning Library > AI, Award Management, SBIR/STTR, Financial Management, Award Management

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Course Title	Description	Brainier Link	Primary Au...	Key Tags
AI in Research Administration: Unlocking Efficiency and Innovation	Explores how Artificial Intelligence can revolutionize Research Administration by enhancing efficiency and innovation, guided by expert insights and discussions on its applications, legal, and ethical considerations.	https://emory.brainier.com	Pre- and Post-Award Administrators; ORA Staff	AI
Managing SBIR/STTR Projects	Explores strategies for managing competing interests in SBIR and STTR projects, focusing on insights from a Sponsored Programs Officer, Industry Contracts Officers, and representatives from various institutions.	https://emory.brainier.com	ORA Staff, Pre- Award and Post-Award Management, Administrators	SBIR/STTR
Subawards and Subcontracting at Emory	Outlines the necessary steps for identifying subrecipients and issuing subawards, as well as Emory's duties in monitoring, invoicing, and closing out subawards.	https://emory.brainier.com	Pre- and Post-Award Administrators	Financial Management, Award Management

- AI
- ARPA-H
- Award Management
- Award Management, Financial Management
- Award Management, Pre-Award
- Award Management, Reporting
- Award Management, SBIR/STTR
- Brainier, Professional Development
- Clinical Research
- Clinical Research: Financial Management
- Compliance
- Compliance, Financial Management
- Copilot, Professional Development
- Financial Management
- Financial Management, Award Management
- Financial Management, Pre-Award, Award M...
- Financial Management, Reporting
- IRB, Compliance
- NIH Training Grants

Apply Clear all

8. Click "Apply" to confirm and clear your selection.

Learning Library > AI, Award Management, SBIR/STTR, Financial Management, Award Management

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- ARPA-H
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- Clinical Research: Financial Management
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- Financial Management, Award Management
- Financial Management, Pre-Award, Award M...
- Financial Management, Reporting
- IRB, Compliance
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Apply Clear all